




OFFICE ORDER No: 27(A) - DATED: 31.08.2023

Mrs. U. Vijaya Lakshmi, who holds Masters Certificate in Guidance & Counselling from NCERT, Mysore, has been appointed as **Institute Student Counsellor**, MITS with immediate effect.

She shall handle the Student issues that attract Counselling and shall maintain the complete documentation of the Student Counselling related activities of the Institution. She shall discharge this assignment with utmost sincerity, dedication, confidentiality and continue until further orders.

Deans, HoDs, faculty members and Mentoring coordinators of the academic wings are requested to extend their support and cooperation to Mrs. U. Vijaya Lakshmi.


PRINCIPAL
Principal
Madanapalle Institute of
Technology & Science
MADANAPALLE

To

- Mrs. U. Vijaya Lakshmi, Assistant Professor, Dept. of English

Soft Copy to

ED	VPs	Deans	HoDs	SAO (G)	SMC
SHRM		PAARC Cell	CoE		

Copy submitted t/o:

The Secretary / Correspondent for information